



Home Project



Worksheet

Project Type: New Home Addition Renovation (circle)

Client name(s): _____

Project Address: _____

Project Information: Please send us the following information to help us get started with your design.

1) Plat-- A map showing your lot and any existing buildings.

We need this official document in order to know the exterior dimensions of any existing buildings, and the zoning requirements for the project. It is important that the document is to scale so that we can properly calculate required setbacks and that the exterior dimensions are indicated.

2) Itemized list of wants/needs for your project-- What are you looking for?

By listing what you would like to see as part of your house design, you are helping us design something that you will love, and helping to avoid time lost in designs that are not suitable to your needs.

Example:

MASTER BEDROOM

- Walk-in closet/s (preferably off bathroom)
- High ceilings
- Windows placed high on walls to provide privacy and natural light
- Gas fireplace

MASTER BATHROOM

- Double sinks
- Enclosed toilet area
- Separate shower and long, deep tub
- Windows placed high on walls to provide privacy and natural light

OTHER

- Upstairs laundry room
- Linen closet upstairs between existing and master bedroom downstairs

KITCHEN

- Island with work area and dining space
- Two stainless steel sinks (one on island)
- Workstation/desk/information station
- Breakfast nook/area for small kitchen table (see photo)
- Large food pantry (see photo)
- Cabinets with organizational shelving, pullouts, etc. (see photo)

3) If a addition or renovation, provide digital pictures of the interior and exterior of your home.

If your project is a renovation or an addition, we will need to have an approximate understanding of your existing home. We will use the pictures to form an understanding of approximate room size and layout, window locations and other important details. Be sure to include pictures of specific design problems you would like addressed.

Example:

We would like to add on to the back of our home, expand the kitchen and add a breakfast room here.

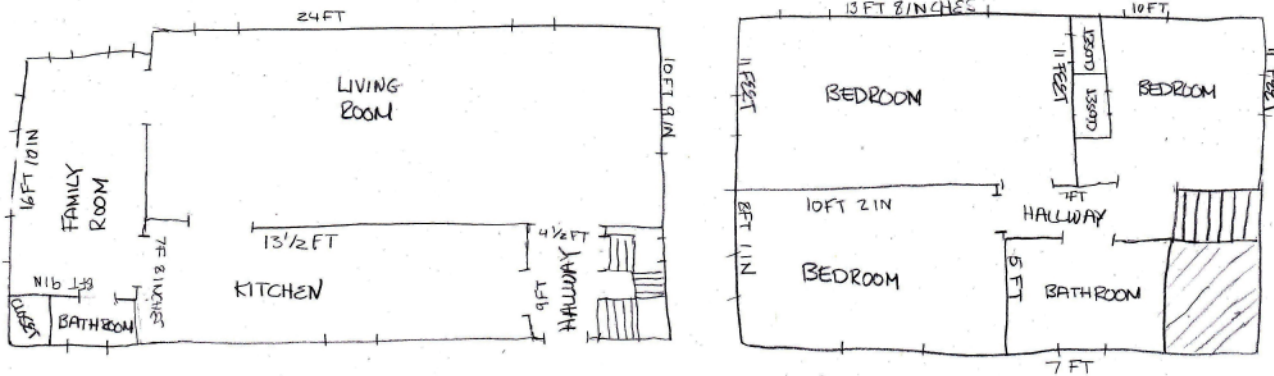


This is what that area currently looks like from the inside.

4) Rough sketch of interior layout.

A rough sketch of your existing floor plan will help us to be more accurate when drawing up your new design. Dimensions of existing rooms are incredibly helpful, though remember that it doesn't have to be exact.

Example:



5) Please tell us your approximate budget, if you can.

In order to help us design something that is both suitable to your needs and realistic in scope, it is best that we know how much you would like to spend.

Example: TBD (estimated \$250,000-\$300,000)

6) Attached pictures or plans of houses you would like us to use as inspiration (Optional)

While this step is not necessary, the images you provide can give us a sense of your taste. Digital pictures or images from magazines are the most helpful, but if these are not available, a verbal description can also be used.